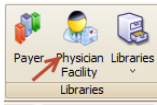


Physician Library



Home Tab > Physician/Facility

Electronic claims

Follow all data entry instructions for sending taxonomy code(s) for your electronic claims. Contact your payer to determine specific taxonomy requirements.

Billing Provider

Go to Physician Library > open the **Billing** Provider library entry and add the taxonomy code in the Taxonomy Code field. This step will add the taxonomy code in Loop 2000A:

Physician, Organization and Facility Library

Physician/Organization Library Entries: Show: Active Inactive All

Filter: Filter Clear

Full Name (Required): **BILLING PROVIDER**

Classification: Billing Inactive

Type: Person Non-Person

Last Name if Person or Organization Name if Non-Person: BILLING

First Name: JOHN Middle: I

Address Line 1: 313 SOUTH ST

Address Line 2:

City, State, Zip: COOPERSVILLE MI 999994444

Telephone: 5556667777 Fax:

E-Mail:

NPI: 0987654321 Taxonomy Code: 103K00000X

Tax ID Type: 24 Tax ID Number: 222334444

Notes:

Additional ID Numbers (Legacy Numbers):

Payer	ID Type/Qualifier	ID Number
Del		

Delete Library List Report Library Usage Report New Close Save

Rendering Provider

If Rendering Provider is used, go to Rendering Provider library entry and add taxonomy code in the Taxonomy Code field. This step will add the taxonomy code in Loop 2310B:

Physician, Organization and Facility Library

Physician/Organization Library Entries:
Show: Active Inactive All
Filter: Filter Clear

Use the Tab key to move to the next field. Enter to save.
Full Name (Required)
RENDERING PROVIDER

Classification: **Rendering** Inactive
Type: Person Non-Person
Last Name if Person or Organization Name if Non-Person
RENDERING
First Name: PROVIDER Middle:
Address Line 1:
Address Line 2:
City, State, Zip:
Telephone: Fax:
E-Mail:
NPI: 1231231234 Taxonomy Code: 101YM0800X
Tax ID Type: Tax ID:
Notes:
Additional ID Numbers (Legacy Numbers):

Payer	ID Type/Qualifier	ID Number
Del		

Delete Library List Report Library Usage Report New Close Save

Go to Payer Library and open the specific payer which requires the taxonomy code (if more than one payer, please repeat this step for each payer). Open Payer entry and check the third checkbox (Export Billing provider taxonomy code even if using a rendering provider):

Additional Program Settings

Suppress address when printing paper claims.
 Ignore the rendering provider when printing or exporting claims.
 Export billing provider taxonomy code even if using a rendering provider.

Note: For payers who require the taxonomy code for Billing Loop 2000A in your ANSI file, please send claims in a SEPARATE batch. This requirement is due to the manner in which data is compiled in the standard ANSI 837 file.

Paper Claims

When a taxonomy is required for a paper claim, Rendering Box 24J or Billing Box 33B, you will enter the taxonomy code in the Additional ID Numbers area using the ZZ-Taxonomy ID Type, in the appropriate (Billing or Rendering) library entry.

Physician, Organization and Facility Library

Physician/Organization Library Entries: Use the Tab key to move to the next field. Enter to save.
 Show: Active Inactive All
 Full Name (Required)
 Filter: Filter Clear

BILLING COMPANY - Billing
 GENERAL HOSPITAL - Facility
 ORDERING PROVIDER - Ordering
 REFERRING PROVIDER - Referring
 RENDERING PROVIDER - Rendering
 SMITH JOHN - Billing

Classification: Billing Inactive
 Type: Person Non-Person
 Last Name if Person or Organization Name if Non-Person
 BILLING COMPANY
 First Name: Middle:
 Address Line 1: 100 MAIN
 Address Line 2:
 City, State, Zip: CITY MI 483071234
 Telephone: 2486500904 Fax:
 EMail:
 NPI 1234567890 Taxonomy Code: 101Y00000X
 Tax ID Type: 24 Tax ID Number Tax ID: 223333333
 Notes:

Additional ID Numbers (Legacy Numbers):

	Payer	ID Type/Qualifier	ID Number
Del	MEDICAID - 98765	Taxonomy-ZZ (for paper claims on	101Y00000X

Delete Library List Report Library Usage Report New Close Save